**TERMS OF SERVICE AND PRIVACY POLICY (“Terms,” or “Policy”)**

**Last updated September 28, 2022**

The law firm of Tein Malone PLLC is committed to protecting your personal information and your right to privacy. If you have any questions or concerns about this Policy or our practices with regard to your personal information, please contact us at [info@teinmalone.com](mailto:gmckenzie@teinmalone.com).

This privacy policy describes how we might use your information if you visit our website or call any of our telephone numbers, including +1 (314) 800-1117; +1 (617) 939-9898; +1 (800) 299-6484; +1 (850) 840-0028; and +1 (305) 442-1101; or otherwise communicate with us through written correspondence or any other media or outreach channels.

**1. WHAT INFORMATION DO WE COLLECT**

Personal information that you voluntarily disclose to us and automatically collected information — such as your Internet Protocol (IP) address, location data, and/or browser and device characteristics — when you visit our website.

1. **HOW DO WE USE YOUR INFORMATION?**

We process your information for purposes based on legitimate business interests, compliance with our legal obligations, and/or your consent.

1. **WILL YOUR INFORMATION BE SHARED WITH ANYONE?**

We do not share your information without your consent, except if we are legally required to do so to comply with a court order or legal process (including subpoenas).

1. **DO WE USE COOKIES AND OTHER TRACKING TECHNOLOGIES?**

We may use cookies and similar tracking technologies (like web beacons and pixels) to access or store information. Specific information about how we use such technologies and how you can refuse certain cookies is set out in our Cookie Notice.

1. **HOW LONG DO WE KEEP YOUR INFORMATION?**

We will only keep your personal information for as long as it is necessary for the purposes set out in this Policy, unless a longer retention period is required or permitted by law (such as tax, accounting or other legal requirements).

1. **HOW DO WE KEEP YOUR INFORMATION SAFE?**

We have implemented appropriate technical and organizational security measures designed to protect the security of any personal information we process. However, despite our safeguards and efforts to secure your information, no electronic transmission over the Internet or information storage technology can be guaranteed to be 100% secure, so we cannot promise or guarantee that hackers, cybercriminals, or other unauthorized third parties will not be able to defeat our security, and improperly collect, access, steal, or modify your information.

1. **DO WE COLLECT INFORMATION FROM MINORS?**

We do not knowingly collect data from or market to children under 18 years of age.

1. **WHAT ARE YOUR PRIVACY RIGHTS?**

If you are a resident in the EEA or UK and you believe we are unlawfully processing your personal information, you also have the right to complain to your local data protection supervisory authority. You can find their contact details here: <https://ec.europa.eu/justice/data-protection/bodies/authorities/index_en.htm>. If you are a resident in Switzerland, the contact details for the data protection authorities are available here: <https://www.edoeb.admin.ch/edoeb/en/home.html>.

1. **CONTROLS FOR DO-NOT-TRACK FEATURES**

Most web browsers and some mobile operating systems and mobile applications include a Do-Not-Track ("DNT") feature or setting you can activate to signal your privacy preference not to have data about your online browsing activities monitored and collected. At this stage no uniform technology standard for recognizing and implementing DNT signals has been finalized. As such, we do not currently respond to DNT browser signals or any other mechanism that automatically communicates your choice not to be tracked online.

1. **DO CALIFORNIA RESIDENTS HAVE SPECIFIC PRIVACY RIGHTS?**

***In Short:*** *Yes, if you are a resident of California, you are granted specific rights regarding access to your personal information.*

California Civil Code Section 1798.83, also known as the "Shine The Light" law, permits our users who are California residents to request and obtain from us, once a year and free of charge, information about categories of personal information (if any) we disclosed to third parties for direct marketing purposes and the names and addresses of all third parties with which we shared personal information in the immediately preceding calendar year. If you are a California resident and would like to make such a request, please submit your request in writing to us using the contact information provided below.

**How do our partners use and share your personal information?**

Our telecommunication partner Grasshopper (https://grasshopper.com/) may collect and shares your personal information through:

Targeting cookies/Marketing cookies

If you are using an authorized agent to exercise your right to opt-out we may deny a request if the authorized agent does not submit proof that they have been validly authorized to act on your behalf.

**Your rights with respect to your personal data**

Right to request deletion of the data - Request to delete

You can ask for the deletion of your personal information.

Right to be informed - Request to know

Depending on the circumstances, you have a right to know whether we collect and use your personal information; the categories we collect; the purposes for which it is used; whether and how we convey it to third parties; and any business reason for doing so.

Right to Non-Discrimination for the Exercise of a Consumer’s Privacy Rights We will not discriminate against you if you exercise your privacy rights.

Other privacy rights can be found in the CCPA at <https://oag.ca.gov/privacy/ccpa>

1. **DO WE MAKE UPDATES TO THIS POLICY?**

We may update this Policy from time to time.

1. **HOW CAN YOU CONTACT US ABOUT THIS POLICY?**

If you have questions or comments about this Policy, you may email us at [info@teinmalone.com](mailto:info@teinmalone.com)

1. **HOW CAN YOU REVIEW, UPDATE, OR DELETE THE DATA WE COLLECT FROM YOU?**

Based on the applicable laws of your country, you may have the right to request access to the personal information we collect from you, change that information, or delete it in some circumstances. To request to review, update, or delete your personal information, please submit a request by emailing us at [info@teinmalone.com](mailto:gmckenzie@teinmalone.com).